

Digital Coaches Huddle

April 11, 2023

COAT Digital Coaches

Cortland County

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G-mail

If you haven't already, please create an email to use for the program.

COATcoach(yourname)@google.com

Kick-off Session Purpose

- Handout Tablets
- Paperwork / ensure all learners
- have taken pre-survey
- Meet Coaches
 - Get to know each other
 - Talk about their goals for the program
 - Talk about their learning style
 - Talk about any apprehensions they might have
 - Talk about interests
 - Talk about meeting times / places
 - Schedule first meeting
 - Give them the tablet charged**



COAT Digital Coaches -- April 11

Each Lesson we will cover together:

- Objectives
- Topics
- Vocabulary
- Activities
- Challenges
- Key Take Aways
- Resources



QUICKSUPPORT

We are not using QuickSupport with this group of learners. That was for the last program who did the complete program over the internet.



Lesson 1 Objectives

To help students become familiar with their Android tablet and set up for continued use
(Wi-Fi, Gmail, Font & Display Size)

- To help them learn the different ways to interact with and control the device:
 - Touchscreen gestures
 - Navigation buttons
 - Keyboard
 - Voice-dictation
- To help them understand basic computer vocabulary



Vocabulary Words / Terms

- Apps
- Home Screen
- Internet
- Lock Screen
- Notifications
- Sleep / Wake
- Wi-Fi



Lesson 1 -Key Take Aways

- What do the three buttons on the bottom of the screen do?
- What are the different ways to interact with and control the tablet?
- What is an app and how to you open it?
- How do you turn the tablet on and off?
- How do you put it in sleep mode?
- What's your current battery percentage?



DISCUSS

Follow-up

- Email resources to kbrown19@lthaca.edu
- Email suggestions to kbrown19@lthaca.edu

Karen will forward to the group

RESOURCES

- www.ithaca.edu/gerontology-institute/programs-events/coat-program/coat-materials

Review Lesson 2 & 3 for April 18

- To help students learn to use Google to search for information effectively
- To show students how to add a shortcut to a favorite website on the Home Screen
- To help students learn to use YouTube to find and watch videos
- To help students learn how to email
 - Send / receive email
 - Reply / Forward
 - Delete and manage email
- To identify spam and phishing emails