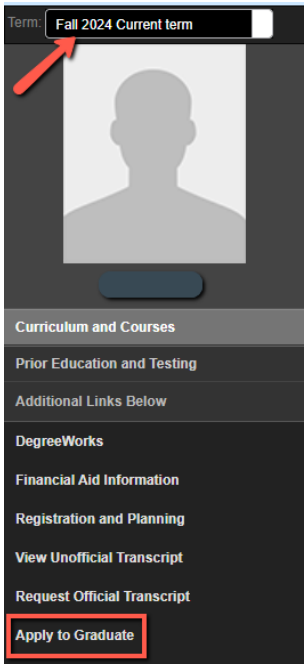
Directions to Apply for Degree in HomerConnect

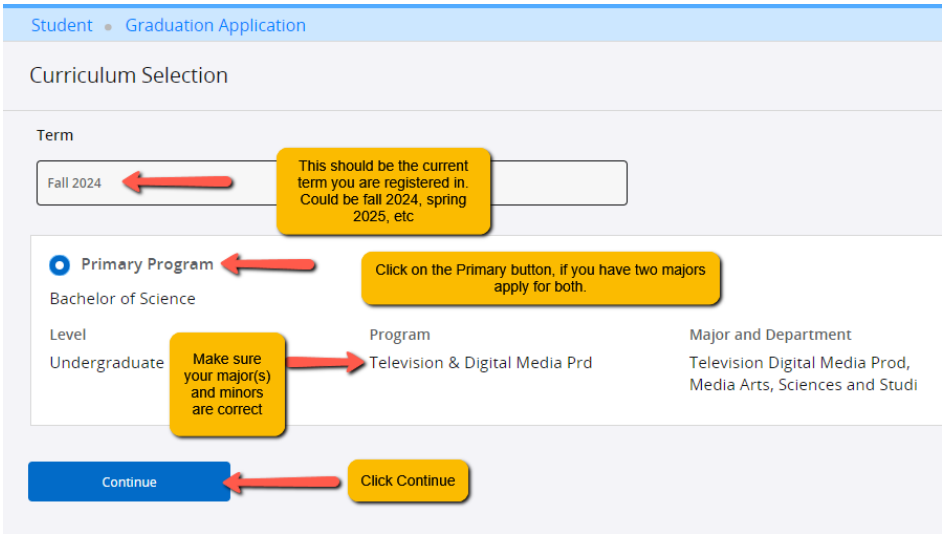
Step 1:

- Click on **Apply to Graduate** in HomerConnect
- Term should be the current term, i.e. fall 2024, spring 2025, etc.



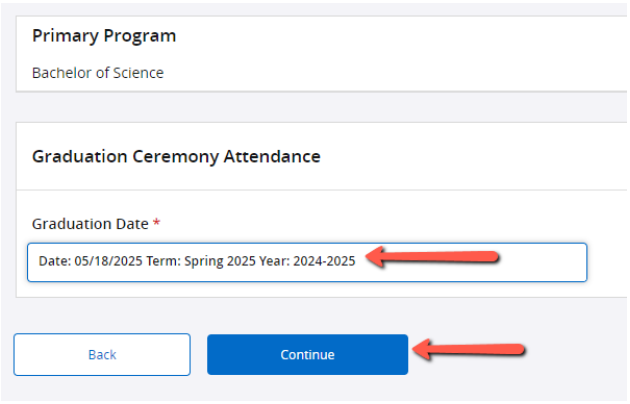
Step 2:

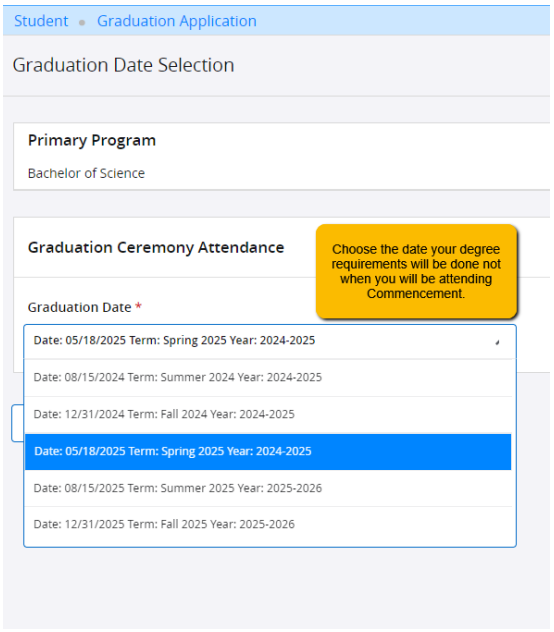
- Click on Primary Program and make sure your major and minors are correct
  - If you have two majors apply for both majors, primary first then secondary
- Click **Continue**



Step 3:

- Select your Graduation Date

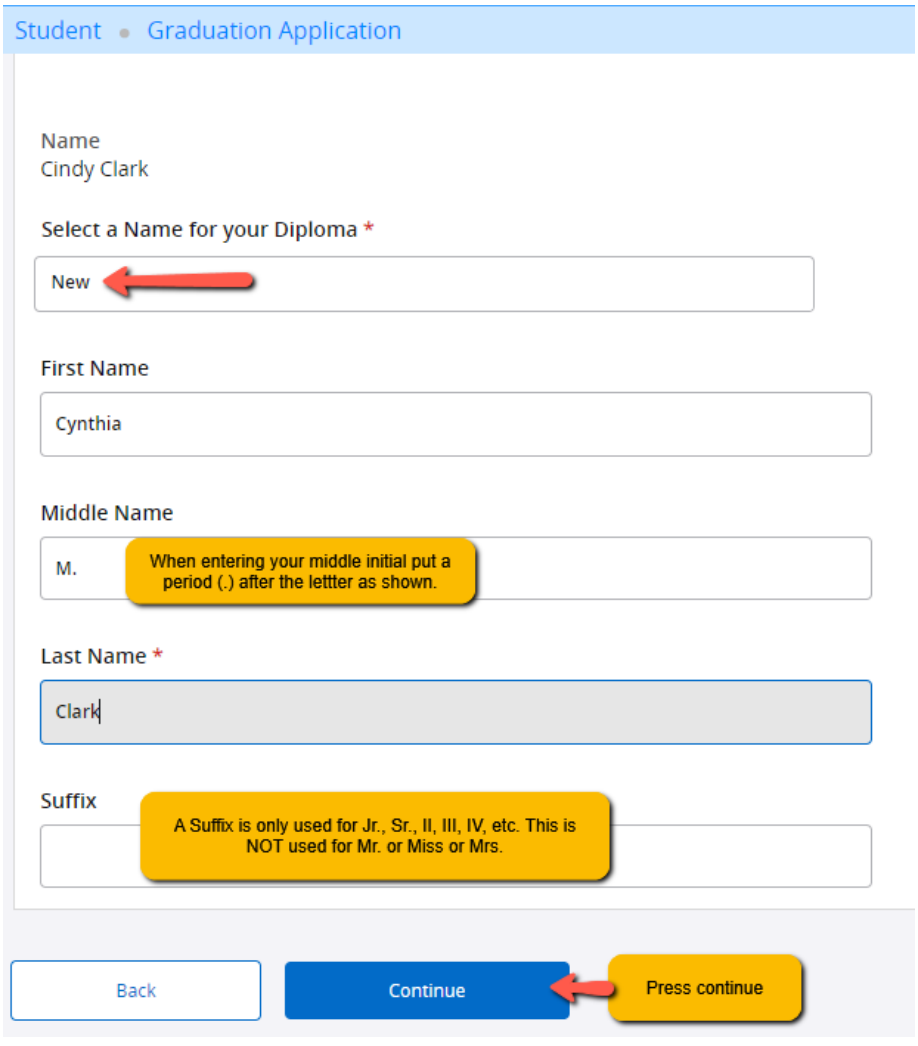




- Click **Continue**

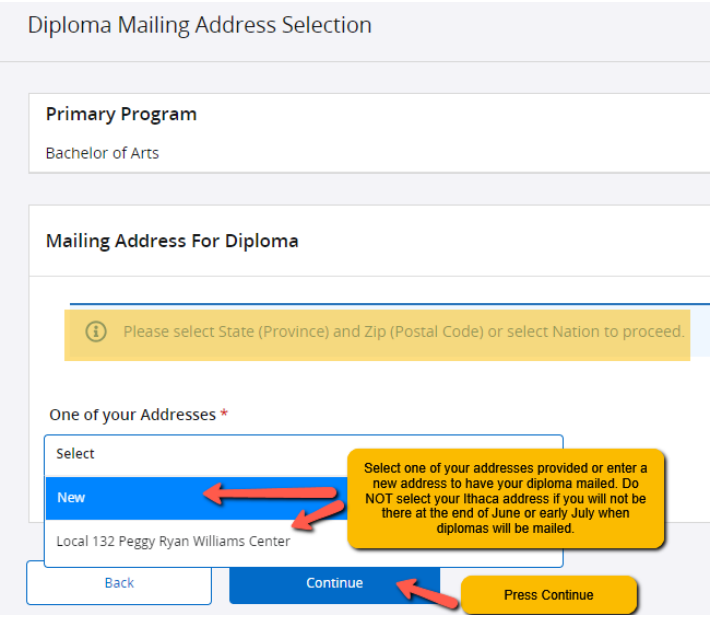
Step 4:

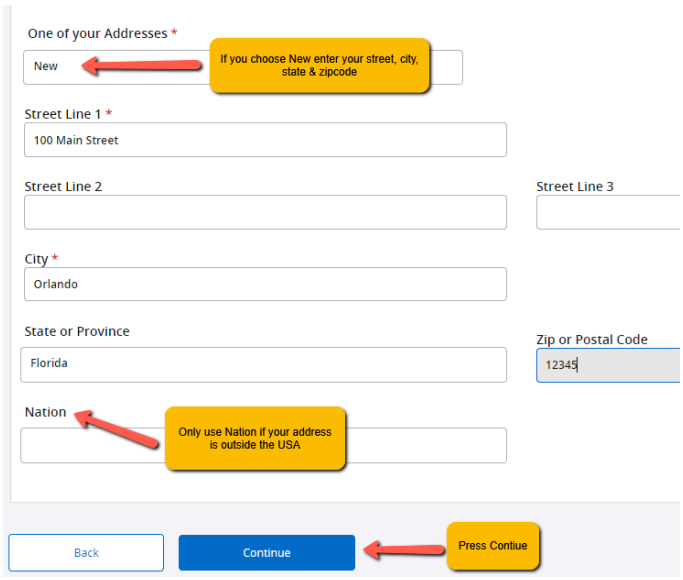
- Enter your diploma name and click **Continue**
  - You can choose a name you have on file or enter a new name
  - Enter a period (.) after your middle initial if you are using one
- A Suffix is the ending of your name, such as II, III, IV, Jr., Sr., etc. It is **NOT** Miss, Mr., Ms.



Step 5:

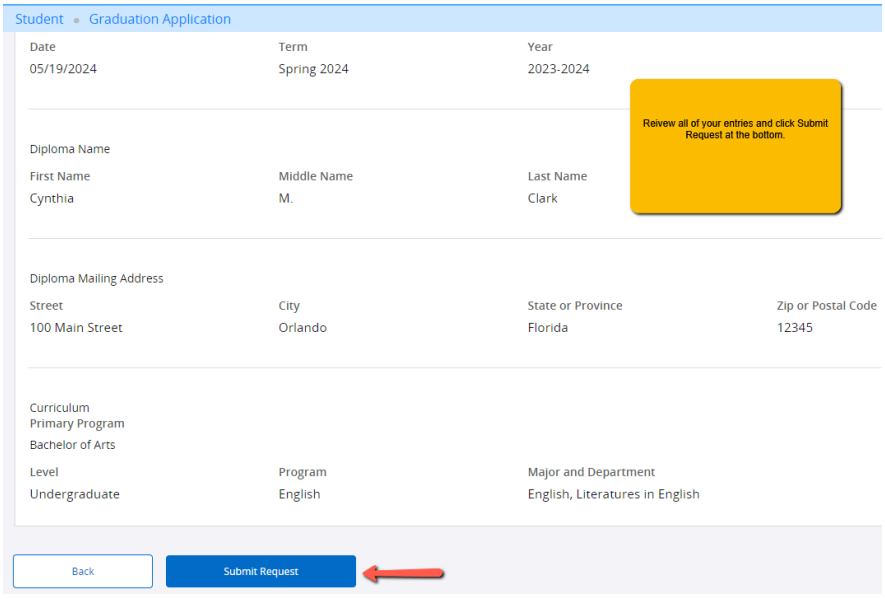
- Enter your diploma mailing address
- Choose an address you have on file or enter a new one and click **Continue**
- Do NOT select an address you will not be at when diplomas are mailed, do NOT enter your Ithaca Campus address.
    - December graduates – diplomas are mailed in late January to early February
    - May graduates - diplomas are mailed in late June to early July
    - August graduates – diplomas are mailed in late September to early October



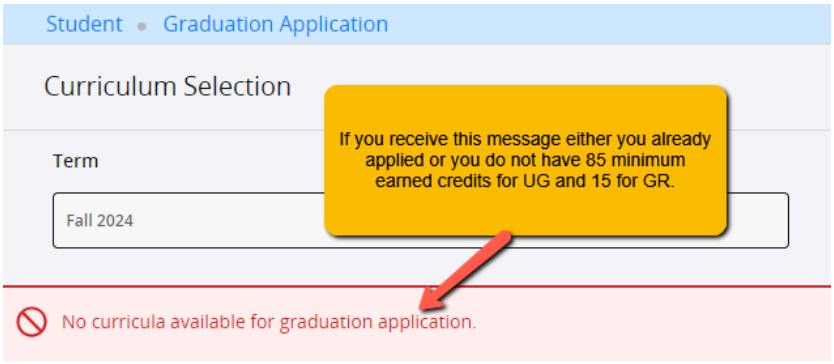


Step 6:

- Review your entries and click **Submit Request**



If you click on Apply to Graduate and receive the error message below it means either you have already applied, or you do not have 85 earned credit hours as an UG or 15 earned credit hours for GR.



At this time, when you click on View Application to Graduate nothing will appear. This feature is currently not working. If you need to change anything, email registrar@ithaca.edu.