

Guide to Acting & Musical Theatre Resumés

8x10 inch headshot

print on photo paper, if able

Be sure to...

- Make sure your headshot looks professional (i.e. high quality, even lighting, and a blurred or neutral background)
- Use studio light or natural light & avoid dramatic shadows
- Look directly into the camera lens and do your best to capture your personality & brand
 - You can think of this as your special “hook,” whether that’s being sweet or goofy or dark
 - What kind of character are you most likely to be cast as?

for physical resumés, staple to back of resumé

*do NOT paper clip or glue as this could cause your headshot to be separated from your resumé

NOTE: While shots taken by a professional photographer who specializes in actors’ headshots is the IDEAL, it’s not always financially accessible. If that’s the case for you, consider partnering with a Park student who has familiarity working with DSLR cameras. Alternatively, visit the Center for Career Exploration & Development (Muller 101) to utilize our free professional headshot booth where you can take as many headshots of yourself as you like - they will be sent directly to your email.

add staples in each of the four corners OR at the top & bottom



ITHACA COLLEGE

Center for Career Exploration
and Development

consider including a second look that captures another side of your personality (e.g. drama versus comedy) & showcases your range

Never go smaller than 10pt font anywhere on your resumé!

*Your Agent's Info / Logo, if represented

Your Name

(in big, bold, easy-to-read font)

Union, Non-Union

Your contact info: email | phone | general location (e.g. Ithaca, NY)

It is NOT necessary to list your full address!

Your website, portfolio and/or Actors Access profile link

Physical Attributes: Height, Weight, Eye Color, Hair Color, Vocal Range. NOTE: There are evolving opinions on whether or not to list certain physical attributes, such as weight. Sometimes they serve as important pre-screening tools, but other times they are unnecessary and can limit an actor's audition opportunities. Choose what feels best for you and/or what makes sense for the role you are hoping to land!

List your professional theatre and/or acting experience, if you have any, before your collegiate theatre and/or acting experience. Think most professional to least!

**separate Theatre, TV & Film sections, creating a new heading section for each*

Professional Theatre, TV, and/or Film Credits

name of performance/show/film	your role	theatre, production company or director
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Educational Credits

same format as above - 3 columns including the name of performance/show/film, your role, and the theatre, production company or director

Your role explained:

Theatre: your character's name

TV: series regular, recurring character, guest star (one episode but key to story line), or co-star (typically 5 lines or fewer)

Film: lead or supporting role

Training

Ithaca College, Ithaca, NY

BFA Acting or Musical Theatre, expected graduation 202_

Acting: list people who you've trained under (professors, professionals)

Voice, Dance, and Masterclasses can be listed as well following the formatting above for "Acting"

Skills

List any special skills you have, such as instruments you play, other languages you speak, various accents or impressions you are able to perform well, if you have a valid US driver's license and/or passport, and whatever else you are good at that could be an asset for acting/performance roles. This is an opportunity to showcase what makes you special / stand out amongst other actors.